MEMO

TO:

Administration Committee

FROM:

Jim Sims, Director of Information Services

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SUBJECT:

Authorization to Host a Visiting Planner Program for High-Ranking Officials of Seoul

Metropolitan Government

DATE:

July 31, 2003

BACKGROUND:

The Seoul Metropolitan Government (SMG), governing the Seoul City of 10 million people, provides high-ranking officials with the overseas training opportunities to learn urban and regional planning/administration experiences from internationally established organizations in the world. SMG believes that SCAG, one of largest regional planning agencies in the world, would be best fit to provide the kind of training and research course that SMG is looking for. SMG wants to send a selected high-ranking official through a visiting planner program for one year. SMG is willing to pay all relevant expenses. SCAG will provide a visiting official with office space and adequate equipment.

FISCAL IMPACT:

SMG will pay for any expenses incurred by their visiting official.